

## INSTRUCTIONS TO CANDIDATES FROM ERNST & YOUNG AND RAYMOND CHABOT GRANT THORNTON

### A) Before Downloading *Securexam (CA)* or Doing Any Updates

- 1) To download *Securexam (CA)* for the first time or do any updates, you cannot be on your network or on VPN (connected to the network from home or client site).
- 2) Turn your proxy server off on your internet Tools menu.
- 3) Then download or update *Securexam (CA)*.

### B) USB Key Process

- 1) Before starting *Securexam (CA)*, encrypt your USB with the password “Canada2011”. It is important that before you launch *Securexam (CA)* to **note of which drive is the removable drive (USB drive) assigned to**. You should NOT be choosing C:\ (when entering the encryption password, it tells you the drive your USB key is located in).
- 2) Launch *Securexam (CA)*, choose your language, click on “Login and take an exam”, enter your e-mail address as username and click on OK.
- 3) At the USB Drive Backup Wizard, **click the “Manually Configure” box**.

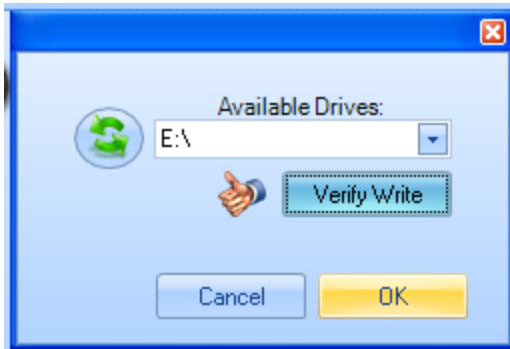


- 4) The following window pops up.

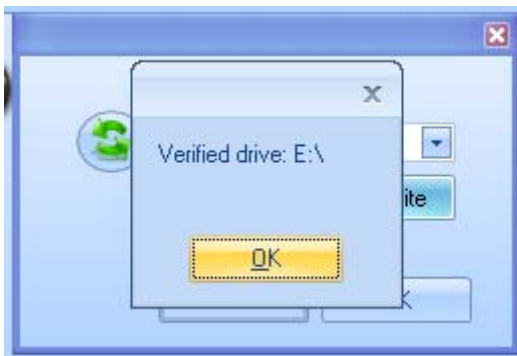


5) Select the removable drive, and click “Verify Write”

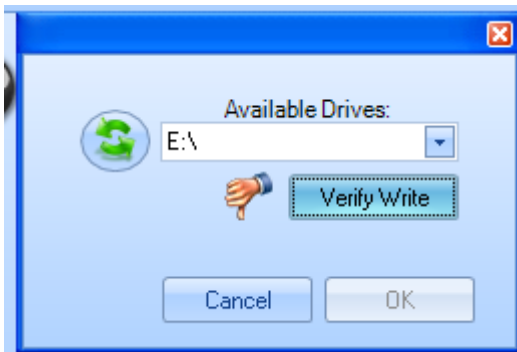
If the drive works, you will see the following window.



Click OK



If the drive fails, you will see the following window.



In this case, this is usually due to a faulty USB key, or the drive you picked is the wrong one (e.g., a CD-ROM drive). Make sure you picked the right drive. If the USB key is faulty, exit *Secureexam (CA)* and restart the process with a different USB key.