

**\$500**

Foundation of Quebec  
Chartered Accountants



**CEGEP scholarship program**

Eligibility requirements  
for the 2010 • 2011 program



**Deadline: January 31, 2011**

# The Foundation of Quebec Chartered Accountants is committed to promoting excellence among young CEGEP students.

To this end, the Foundation established a scholarship program for students enrolled in a program leading to university studies in administration or accounting.



## ELIGIBILITY REQUIREMENTS

### **Applicants must satisfy the following conditions:**

- be registered in a CEGEP program leading to university studies in administration or accounting and have completed at least one year of the program;
- complete the [Scholarship application form \(CEGEP\)](#) and the [Scholarship officer form \(CEGEP\)](#) included in this document;
- state in writing that they have never received a CEGEP scholarship from the Foundation of Quebec Chartered Accountants;
- be a Canadian citizen or permanent resident;
- meet any other condition that the Foundation of Quebec Chartered Accountants deems relevant.

## SELECTION CRITERIA

### **1. TRANSCRIPT OF MARKS OBTAINED**

Applicants are required to provide their academic results and R score for their years in CEGEP. [They must submit one original and official copy of their transcript. Additional copies may be photocopies.](#) The R score may be printed out from the Internet file.

### **2. TEXT BASED ON AN INTERVIEW WITH A CHARTERED ACCOUNTANT**

Applicants are required to submit a text of no more than two pages describing and explaining their view of the role chartered accountants play in the business world. To prepare their text, applicants will need to conduct an interview with a CA in their region. They may work with a teacher or parent to draft a report on the interview. The text may address the work of the interviewed CA in general or a specific facet of the CA's duties.

### **3. TEXT ON THE APPLICANT'S EXTRACURRICULAR AND COMMUNITY INVOLVEMENT**

Applicants are required to submit an original, one-page document, describing their extracurricular and community involvement while in CEGEP.

## APPLICATION DEADLINE

Please submit **four copies** of the enclosed application (original plus three photocopies of **all** documents), which must be received no later than **January 31, 2011**. Incomplete applications will be rejected.

**Please submit your application package to:**

**Foundation of Quebec Chartered Accountants  
c/o Marie-Josée Hamel**

680 Sherbrooke Street West, 18th floor  
Montreal, Quebec H3A 2S3

Telephone: 514 288.3256, ext. 2212

Toll-free: 1 800 363.4688, ext. 2212

Fax: 514 843.8375

E-mail: [fondation@ocaq.qc.ca](mailto:fondation@ocaq.qc.ca)

Website: [www.ocaq.qc.ca/foundation](http://www.ocaq.qc.ca/foundation)

## APPLICANT EVALUATION AND SELECTION PROCESS

The Selection Committee is made up of four persons who evaluate the applications received, ensure that the eligibility requirements are met and select the recipients.

## AWARDING OF SCHOLARSHIPS AND PAYMENT TO RECIPIENTS

The scholarships are payable as soon as the Committee officially selects the recipients.

Insofar as possible, scholarships will be awarded during an official ceremony organized by the CEGEP. Accordingly, documents to be given to the recipients will be forwarded to the person in charge of scholarships at the CEGEP. If the scholarship cannot be presented at an official ceremony, a letter with a cheque will be sent directly to the recipient.

## RESPONSIBILITIES OF THE FOUNDATION

The Foundation's sole obligations and responsibilities are to pay out each CEGEP scholarship and ensure compliance with the rules.

## CHANGES TO PROGRAM RULES

The Foundation reserves the right to change without notice the amount of assistance awarded for college studies and the rules of the program described in this document.

## PERIOD COVERED

The provisions of this document are effective for the fiscal year ending **March 31, 2011**.



# SCHOLARSHIP APPLICATION FORM

## APPLICANT

[Please print]

2010-2011

Sex: F  M

Language of correspondence: French  English

Student's name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone (home): \_\_\_\_\_ Telephone (other): \_\_\_\_\_

E-mail: \_\_\_\_\_

Student's signature: \_\_\_\_\_

How did you learn about our scholarship program?

\_\_\_\_\_  
\_\_\_\_\_

## IMPORTANT

Please also complete the *Scholarship officer form (CEGEP)*.

## PUBLICATION OF SCHOLARSHIP RECIPIENTS' NAMES AND TRANSMISSION OF PERSONAL INFORMATION

Should I receive a scholarship from the Foundation of Quebec Chartered Accountants, I agree to have my name published exclusively in the Foundation's annual report and on its website.

I accept  I refused

Under the *Act respecting the protection of personal information in the private sector*, we require your consent to share your personal information, specifically your name and mailing address, with your educational institution, its foundation and with your regional CA group for the purpose of organizing a scholarship award ceremony.

I accept  I refused

## SCHOLARSHIP OFFICER (CEGEP)

Please enter the contact information of the scholarship officer at your college. This is the person the Foundation will contact if you are selected for a scholarship.

### SCHOLARSHIP OFFICER

(Please print)

College: \_\_\_\_\_

Department: \_\_\_\_\_

Name of scholarship officer: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_





## **Foundation of Quebec Chartered Accountants**

To obtain additional copies of this brochure, visit

**[www.ocaq.qc.ca/foundation](http://www.ocaq.qc.ca/foundation)**